



CENTER FOR EQUINE THERAPY

UNPAID INTERNSHIP APPLICATION

Thank you for your interest in an internship with Southern Reins Center for Equine Therapy. Our internship opportunities provide students and individuals interested in equine-assisted services, nonprofit organizations, and related fields with meaningful, hands-on experience at a PATH Intl. Premier Accredited Center.

Internship opportunities are based on the needs of Southern Reins, staff availability, the applicant's interests and experience, and any requirements established by the applicant's school or academic program. Intern responsibilities may include opportunities to observe and assist with programs, support barn and equine care, work alongside staff and volunteers, assist with administrative or special projects, and gain a greater understanding of the day-to-day operations of an equine-assisted services organization. Internships at Southern Reins are unpaid.

APPLICANT INFORMATION

Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

Phone: _____ Email: _____

Date Available to Begin: _____

Preferred Internship End Date: _____

Are you at least 18 years of age? ☐ Yes ☐ No

EDUCATION

Current School/College/University:

_____ City/State: _____

Current Status:

☐ High School

☐ Undergraduate

☐ Graduate Student

☐ Recent Graduate

☐ Other: _____

Major/Area of Study: _____

Degree or Credential Pursuing: _____

Expected Graduation Date: _____

INTERNSHIP REQUIREMENTS

Is this internship being completed for academic credit or as part of an educational program?

☐ Yes ☐ No

If yes:

School/Program: _____

Faculty Advisor/Internship Coordinator: _____

Email: _____ Phone: _____

Number of Internship Hours Required: _____

Required Completion Date: _____

Are there specific requirements, learning objectives, evaluations, documentation, or supervision requirements established by your school or program?

☐ Yes ☐ No

If yes, please briefly describe or attach the requirements:

AVAILABILITY

Approximately how many hours per week are you available? _____

Days Generally Available:

☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☐ Saturday

Typical Hours Available:

Are there any scheduling limitations we should be aware of?

AREAS OF INTEREST

Please indicate the areas in which you are most interested in gaining experience:

- ☐ Equine-Assisted Services
- ☐ Adaptive Horseback Riding
- ☐ Equine Care and Barn Management
- ☐ Volunteer Services
- ☐ Nonprofit Administration
- ☐ Development/Fundraising
- ☐ Marketing and Communications
- ☐ Special Events
- ☐ Community Outreach
- ☐ Other: _____

EXPERIENCE

Please briefly describe any previous experience you have with horses.

Please describe any experience you have working or volunteering with individuals with disabilities or hardship.

Please describe any employment, volunteer, leadership, or other experience that you believe would be relevant to an internship at Southern Reins.

Please share any special skills, certifications, training, or experience that may be relevant to your internship.

GETTING TO KNOW YOU

Why are you interested in completing an internship at Southern Reins?

What do you hope to learn or gain from your internship experience?

How does this internship relate to your educational, professional, or personal goals?

REFERENCES

Please provide two professional, academic, or volunteer references who are not related to you.

Reference 1

Name: _____

Relationship to Applicant: _____

Organization: _____

Phone: _____ Email: _____

Reference 2

Name: _____

Relationship to Applicant: _____

Organization: _____

Phone: _____ Email: _____

APPLICANT ACKNOWLEDGMENT

I certify that the information provided in this application is complete and accurate to the best of my knowledge. I understand that submission of this application does not guarantee placement in an internship with Southern Reins Center for Equine Therapy.

If selected, I understand that I will be expected to comply with Southern Reins policies, procedures, confidentiality requirements, safety standards, and standards of conduct applicable to my internship responsibilities. I understand that additional documentation, orientation, training, background screening, and/or releases may be required before beginning an internship, depending on the nature of the placement.

Applicant Signature: _____ **Date:** _____

APPLICATION REQUIREMENTS

To be considered for an unpaid internship with Southern Reins, please submit:

- Completed Unpaid Internship Application
- Current resume
- Any internship requirements or documentation provided by your school or academic program, if applicable

A cover letter is welcome but is not required unless requested for a specific internship opportunity.

SUBMIT YOUR APPLICATION

Please return your completed application to:

Mary Helen Willingham, Donor Relations & Volunteer Coordinator
Southern Reins Center for Equine Therapy
12405 Macon Road
Collierville, TN 38017

Email: maryhelen.willingham@southernreins.org
Fax: 901-328-6328

Thank you for your contribution to support people living with disabilities and hardship throughout the Mid-South!